

Workshop on Essentials of Research Protocol Writing



**All India Institute
of Hygiene &
Public Health**
110, Chittaranjan Avenue,
Kolkata - 700 073.
(www.aiihph.gov.in)



अखिल भारतीय स्वास्थ्य विज्ञान एवं जन स्वास्थ्य संस्थान
ALL INDIA INSTITUTE OF HYGIENE AND PUBLIC HEALTH

Introduction:

Proper protocol is an essential element of research, which is the primary binding glue to all its components. A well-drafted protocol with full clarity on all components equals to research half done. Without such a protocol, it is said to be a ship without a sail.

About the workshop:

This three days' workshop is intended to focus on various aspects of writing a scientific research protocol by interactive lectures, group discussion and hands-on protocol writing exercises. Topics that will be addressed are:

- Scientific format of protocol writing
- Styles of writing
- Format of references
- Ethical issues
- Funding issues
- Reasons for non-acceptance of a proposal

About the Institute:

All India Institute of Hygiene & Public Health, established in 1932 as the first school of Public Health in Southeast Asia region, has been a Pioneer Institute dedicated to teaching, training, and research in various disciplines of Public Health and allied sciences under Ministry of Health & Family Welfare, Government of India. The Institute is presently the largest stand-alone public health institute and conducts a number of Short Courses / Training Programs for different categories of Health Personnel on a regular basis in co-ordination with State Governments/ Central Ministries/ International agencies etc.

Participants:

No. of seats: 20 (Twenty)

Eligibility:

Medical/ Public Health/Nursing/ Dental / AYUSH/ Home Science/ Nutrition/ Microbiology Graduates with or without pursuing of postgraduate degree or diploma course (preferably first year) who wish to do research in near future. Participants will be selected on the recommendations of Screening Committee based on information provided in the registration form. No further communication shall be entertained from non-selected candidates. Certificate of Participation will be given on successful completion of the course.

Course fee: Rs 1500/- (One thousand and five hundred only)
(Procedure be notified during confirmation)

Duration: June 30 – 2nd July, 2026

Course Coordinator:

Dr Jayita Pal

Assistant Professor,
Dept of Epidemiology, AIIHPH, Kolkata
Mob: 9831523304
Email: docjayita.pal@rediffmail.com

Last date for submitting application form: 30th May 2026

Venue: MD (MPH) Epidemiology Seminar Hall, Annex Building, 1st Floor, Main Campus, AIIH&PH, 110, C.R. Avenue, Kolkata-73.

Time: 10 AM to 5PM

Notification for selected Candidates:
Within 5th June 2026 by Email/ Phone.
(Payment only after confirmation)

Hostel accommodation is limited and subject to availability on chargeable basis as per norms. Relatives/ friends are strictly barred.

Application process:

Registration form and hostel accommodation form can be downloaded from the institute website. Interested candidates may send their duly filled in registration form and hostel accommodation form (if required) by Email to docjayita.pal@rediffmail.com on or before **30th May 2026**. Institution reserves the right to postpone/ alter the dates of the workshop in case of unforeseen circumstances.

Format of application form for the course:

Department of Epidemiology
All India Institute of Hygiene & Public Health
110.Chittaranjan Avenue; Kolkata - 700 073
*Training course on **Essentials of Research Protocol Writing***
 July 22-24, 2025
APPLICATION FORM

NAME:				Recent Passport size photograph
AGE: (DOB)				
POSITION/ DESIGNATION :				
GENDER:	M		F	
Background (Mark ONE Only): Please put (✓) mark	Medical	Nursing	Dental	Other
QUALIFICATIONS: Please put (✓) mark	MBBS/BDS/ BHMS/BAMS	Postgraduation	Pursuing Yes No (if yes, Mention year of entry)	
	B Sc (Nursing/Home Science, Microbiology, Nutrition)	MD/MS/MDS		
		MPH		
		MSc (Nursing/Home Science, Microbiology, Nutrition)		
ORGANISATION:/ INSTITUTION				
ADDRESS: Mobile No. Email :				

PHONE:		MOBILE	
EMAIL:			
ACCOMMODATION REQUIRED:	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
VEG/NON VEG			

Last date for receiving the application by the: May 30th 2026