All India Institute of Hygiene & Public Health
(Under the Ministry of Health & Family Welfare, Govt. of India)
Intermediate Field Epidemiology Training Programme (I-FETP) Hub

S. No.	Organization (Govt./Autonomous/PSU/NHM/National Programme)	Designation	From	To	Total Duration

Total post-qualification experience: _____Years _____Months

D. RELEVANT SKILLS AND EXPERIENCE

Area	Details of experience/proficiency
Programme coordination / office administration	
Official record maintenance / Government correspondence	
Workshop/event coordination	
Procurement documentation / GeM / quotation processing	
PFMS / SoE / Utilization Certificate / financial documentation	
eOffice / MS Word / Excel / PowerPoint / MIS / data management	
Public Health / Epidemiology / PM-ABHIM / NHM / I-FETP	

E. DOCUMENTS ENCLOSED

S. No.	Document	Tick (✓)
1	Signed application form	
2	Updated Curriculum Vitae	
3	Proof of date of birth/age	
4	Photo identity proof	
5	Graduation certificate and mark sheets	

6	Other educational qualification certificates	
7	Relevant experience certificates	
8	Category/PwBD certificate, if applicable	
9	Recent passport-size photograph	
10	Other supporting documents	

F. DECLARATION

I hereby declare that all information furnished in this application is true, complete and correct to the best of my knowledge and belief. I understand that my candidature/engagement is liable to be cancelled or terminated at any stage if any information or document is found false, incorrect or suppressed. I have read and agree to abide by the advertisement, the approved Terms of Reference for Programme Support Associate (I-FETP), and the applicable rules, regulations and administrative procedures of AIIH&PH, Kolkata. I understand that the engagement is purely contractual, project-specific and co-terminus with the I-FETP project, and shall not confer any right to regular appointment, absorption or continuation in service.

Place: _____ Signature of Applicant: _____

Date: ____/ ____/ 2026 Name: _____