



भारत सरकार / GOVERNMENT OF INDIA
स्वास्थ्य एवं परिवार कल्याण मंत्रालय /
MINISTRY OF HEALTH & FAMILY WELFARE
अखिल भारतीय स्वास्थ्य विज्ञान और जन स्वास्थ्य संस्थान /
ALL INDIA INSTITUTE OF HYGIENE & PUBLIC HEALTH
निदेशक का कार्यालय / Office of the Director
स्टोर अनुभाग / Store Section
storesaiihph@gmail.com



File No. Store-21-13/2023-24

Date: 16/03/2026

CIRCULAR

1. Ref Tender No Store.21-13/2023-24 dt 17.02.2026.
2. This is to inform all concerned that the tender invited for disposal of condemnation items has received no bids within the stipulated time.
3. In this regard, as per the decision taken in the competent authority meeting, the last date for submission of the tender has been extended. The revised schedule is as follows:
 - **Last Date for Submission of Tender:** 02 April 2026
 - **Date of Opening of Tender:** 06 April 2026
4. All other terms and conditions of the tender will remain unchanged.
5. Interested bidders are requested to submit their bids within the revised timeline.

21/2/2026 से
20/3/2026
Additional Director

Tender Document for Disposal of Unserviceable Items

[Department/Organization Name]

All India Institute of Hygiene and Public Health, 110 C.R. Avenue, Kolkata-700073

Tender No.: Store.21-13/2023-24

Date: [17/02/2026]

1. Invitation for Bids

Sealed tenders are invited from interested individuals/parties/agencies for the purchase and disposal of unserviceable items listed in **Annexure-I** on "as-is-where-is" basis, lying at AIH&PH, Kolkata and sub units UHU&TC, Chetla, RHU&TC, Singur and AIH&PH, B.N.Campus.

2. Important Details

Particulars	Details
Tender Issue Date	[17/02/2026]
Inspection Date & Time	[26/02/2026], [11:00AM to 3:PM]
Tender Submission Deadline	[13/03/2026], [5:00PM]
Tender Opening Date & Time	[16/03/2026], [11:00AM]
Contact Person for Queries	[NIKHIL PARCHA, L.D.C, Mob-9717922866]

3. Terms and Conditions

1. The items are sold on "as-is-where-is" basis. No claim regarding the condition/quantity/quality of items will be entertained later.
2. Bidders must inspect the items physically before quoting their rates.
3. Each bidder shall submit the tender in 02 (two) sealed envelope clearly marked
 - a) Technical Bid for the Tender for Unserviceable Items.
 - b) Financial Bid for the Tender for Unserviceable Items. **Anenexure-II**
4. A refundable Earnest Money Deposit (EMD) of ₹ 10,000/- (Rupees Ten thousand only) in the form of Demand Draft/Banker' Cheque drawn in favour of "PAO, MINISTRY OF HEALTH AND FAMILY WELFARE, KOLKATA" payable at Kolkata (by nationalized banks only). The EMD would remain valid for a period of 60 days beyond the final tender validity period.

5. The highest bidder will be considered for award. However, the competent authority reserves the right to reject any or all tenders without assigning any reason.
6. The successful bidder must deposit the full quoted amount within 10 days of award and lift the items within [30] days at their own cost and risk.
7. Applicable taxes, if any, must be borne by the bidder.
8. Agency should be a single entity, registered as a Company, Firm under respective acts in India. The agency should be either based in Kolkata or have a branch Office in and around Kolkata for offering seamless service.
9. The Agency should be registered in India with appropriate Tax and other administrative authorities, & GST Registration.
10. An undertaking (A certificate as per **ANNEXURE-III**) that the bidder has not been blacklisted by a central/state Government institution and EMD [PERFORMANCE SECURITY DEPOSIT NOT FORFEITED (Partly/Fully) and there has been no litigation with any government department on account of similar services.
11. Items once sold will not be taken back.
12. Misrepresentation or suppression of facts will lead to disqualification.
13. Bidder shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid bid security shall be forfeited.
14. No interest shall be paid on the earnest money deposit.
15. Financial bid should be submitted in the prescribed format as per Annexure-II. Unstamped and/or unsigned bids will not be entertained.
16. Evaluation of Bid: The evaluation of bid will be done by Condemnation Auction Committee of AIH&PH, Kolkata constituted for this purpose. The tender will be awarded to the firms who will quote highest rate and fulfils all the terms and condition of tender.
17. The Bidder should quote their unconditional rates above our fixed base price of **Rs. 1,21,845/-** (Rupees One lakh twenty-one thousand eight hundred forty-five only) In an attached **Annexure-II** for whole material kept at various units of AIH&PH and not individually.

18. Material should be caused to remove by the highest acceptable responsive bidder (H-1) on "as is where is" basis within 30 days of receipt of order. Amount of EMD will be refunded after full and final bidding payment (H-1) paid to the AIH&PH and after the condemned material is removed as per laid down terms and condition. In case the material is not removed within the prescribed time, the Earnest money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.
19. No picking, sorting, cutting or breaking of goods or materials sold will be permitted unless allowed and specified by the Seller/Auctioneer
20. If any damage or loss is caused to the workforce, materials or property of the Seller/Auctioneer or even if any claim arises against the Seller/Auctioneer by reasons of any act or commission or negligence on the part of the Buyer or on the part of them agents, representatives or employees, the Seller/Auctioneer shall be entitled to recover such losses or damages or claim as may be ascertained by the Seller/Auctioneer (which ascertainment shall be final and binding on the Buyer) from any amount due to the Buyer including the advances made / to be made by the Buyer as the Earnest Money/Security Deposit (as the case may be) without prejudice to the Seller/Auctioneer's rights to take further action under the contract as well as recover such losses, damages or claim from any other money due or becoming due under other transaction with the Seller/Auctioneer or from the Buyer directly.
21. All the motor truck/trailers/cranes and other material handling equipment's of the Buyer shall be duly registered, taxes paid properly and otherwise properly maintained in accordance with Motor Vehicle Act or Rules or any other Acts / Rules in force.
22. The Buyer will have to fulfil the relevant provisions of all safety and security rules of the Seller/Auctioneer and shall have to be governed by the Rules under the Factories Act and any other statutory Act / Law / Rule prevailing from time to time in respect of themselves and their representatives, workmen and equipment's. The Buyer(s) shall provide safety equipment and appliances to their workmen at their own cost.
23. The Buyer shall be fully responsible for the acts of their representatives / workers and shall fully indemnify the Seller/Auctioneer for losses or damages. The Seller/Auctioneer will not be responsible for any claim from labour employed by the Buyer. The Buyer shall wholly and fully be responsible for such claims for compensation either for accident or injury / death or damage caused to their employees/ transport or to any of the Seller/Auctioneer's employees or to others or to the Seller/Auctioneer's property during the operation of the Buyer.

24. Unless otherwise specified in the STC / ATC / Bid if the goods are not removed within the free time period as indicated above or as prescribed by the Seller/Auctioneer, they shall remain at the Buyer's risk until so removed and the Seller/Auctioneer shall be entitled to recover from the purchaser the ground rent @ Rs 10/- per lot or part of a lot per day or part of a day, or 0.5 % of the value of the goods/ materials remaining undelivered per day or part of a day whichever is higher. Such ground rent or any other charges that may have been incurred by the Seller/Auctioneer shall be recovered from the Buyer before the goods are delivered. If such materials are not removed on payment of ground rent within 30 (thirty) days from the expiry of the period as prescribed, then the Seller/Auctioneer may at his discretion, terminate the contract and order resale of the goods and forfeit all the money paid by the Buyer in respect thereof without making any reference to the Buyer. The lot/materials shall deem to have been abandoned by the purchaser to all intents and purposes.
25. The Inspection of the material kept at various units (Annexure -I) of AIH&PH, Kolkata should be done carefully by the prospective bidders or their representatives in the office premises on the working days Monday to Friday (between 10am to 5pm) excepting holidays. No further clarification shall be given after the above inspection.
26. No damage should be caused to the existing property of AIH&PH, Kolkata while removing the auctioned articles from the sites. Any loss/damage to the AIH&PH property or injury or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the successful contractor.
27. Bids will remain valid for acceptance for a period of 90 days from the date of opening of the Bids; Bids with lesser validity period will be summarily rejected.
28. After receiving the full and final payment via Demand Draft/Bankers' Cheque drawn in favour of "PAO, MINISTRY OF HEALTH AND FAMILY WELFARE, KOLKATA" payable at "Kolkata". The Director's office will issue a sale order/office order.
29. Goods/material will be allowed to be removed only during working hours (Monday to Friday between 10am to 5 pm excepting holidays) within 30 days starting sale order/office order. The articles will not be allowed to be removed on holidays or after working hours. The successful bidder will have to take away all Condemned listed items and not selectively.
30. Goods/materials will be removed under the supervision of designated officials of AIH&PH, Kolkata. No extension of time will be given under ordinary circumstances. Delay, beyond the stipulated time, may entitle AIH&PH, Kolkata to cancel the award/order and forfeit the EMD of the contract.

31. The Director, AIIH&PH, Kolkata has the right either to extend the contract or to terminate the contract before due date without assigning any reason thereon.
32. All questions, disputes or differences arising under and out of or in connection with the disposal of condemned items, shall be referred to sole arbitration by an arbitrator appointed under the provisions of Indian Arbitration Act by AIIH&PH, Kolkata.
33. AIIH&PH, Kolkata reserves the right to accept or reject any or all the tenders. The bidders may send his representation, addressed to the Director, AIIH&PH, Kolkata, in case he feels that proper procurement process has not been followed and/or his tenders has been rejected wrongly.
34. Eligibility Criteria: The following documents are to be furnished by the vendor/bidder for eligible to bid.
 - a. Valid registration certificate
 - b. PAN No.
 - c. Income Tax return of last three years
 - d. GST Registration Certificate/service tax.
35. The tender documents should be submitted in a sealed cover addressed to "Director, All India Institute of Hygiene and Public Health" 110, C.R. Avenue, Kolkata-70073.
36. The tender documents should be dropped in locked Tender receiving letter box installed in Additional Director office, AIIH&PH, 110, C.R. Avenue, Kolkata-70073.
37. The Tender documents sent through courier or post should reach the above address sufficiently in advance of the closing date and time of quotation.
38. The Tender documents submitted in any other form like Telex /Fax / Telephones / Email will not be entertained.
39. No Tender documents submitted or received by post after Date (13/03/2026) and Time (05:00 PM) shall be accepted of the closing date and time of quotation.
40. Incomplete quotations submitted with qualifying conditions or with condition at variance with the terms and conditions of the tender are liable to be rejected.

41. Following documents needs to be submitted for the bidding:

- a) Signed copy of Tender document on each page (Agreement to the laid down terms & conditions)
- b) EMD Demand Draft/Bankers' Cheque in original.
- c) Self-attested copy of valid registration certificate.
- d) Self-attested copy of PAN No.
- e) Self-attested copy of previous three years Income Tax returns.
- f) Self-attested copy of GST Registration Certificate/ service tax.
- g) Signed and stamped **Annexure -II**.

42. In the event of office remaining closed on the date of opening of the tender for any unforeseen reason, the tender shall be opened on the next working date.

43. For the transparency of process only one representative from the applicant bidder can come and attend tender opening process, on 16/03/2025 after 11:00 AM.

44. The highest bidder shall take into account the cost on segregation / cutting / bundling /loading/unloading and carriage etc. for taking delivery from the premises.

45. The highest bidder shall bear the cost of hiring of empty & loader Truck/Tempo. Lifting/removal of all scraps will be the total and complete risk of responsibility of the purchaser only.

46. The highest bidder must not indulge in any corrupt or unlawful practice while executing the contract. If any such case is reported and established; the authority has every right to cancel the contract and forfeit the EMD.

47. Assignment of contract and / or subletting of this contract either in whole or in part is strictly prohibited.

48. All statutory requirements and labour enactments should be strictly followed in respect of person employed by the highest bidder.

49. The collection sites with number of goods/ items per unit is enlisted in in Annexure I.